

AGENDA
LIBERTY TOWNSHIP MEETING

2 March 2023
7:00 PM

Municipal Building
349 Mountain Lake Road
Great Meadows, NJ 07838

Sunshine Notice
Flag Salute
Roll Call

Reports:

New Jersey State Police
Committeepersons
Mayor
Committees

Adoption of Agenda

Adoption of Minutes

Meeting 2 February 2023
Workshop 23 February 2023

Unfinished Business

Public Hearing: Ordinance #2023.003 – Warehousing
Public Hearing: Ordinance #2023.004 – Solar

New Business

Introduction Ordinance #2023.006 – Capital (Computers and IT)
Self-Examination of Budget
Introduction of 2023 Budget
Summer Recreation Flyer

Resolutions

ABC Mountain Lake Firehouse Event (Comedy Night, 29 April)
Tax Lien Refund – Block 11.01, Lot 42.05
Bills List

Public Comment

Adjournment

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 2 March 2023. The meeting was opened by Deputy Mayor Dan Grover with Adequate Notice of Meeting and the Pledge of Allegiance at 7:20 p.m.

Present: Deputy Mayor Daniel Grover; Peter Karcher; and Wayne Spangenberg

Absent: Mayor John Inscho; and, David Rogers

Also, Present: Richard Wenner, Municipal Attorney; Jennifer Breslin, CFO and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

GREAT MEADOWS REGION BOARD OF EDUCATION

Amber Gratacos – Ms. Gratacos reported that the GMRBOD had elected a new President and Vice President in 2023. She advised that the new State Aid funds have not been publicly announced to date.

ADOPTION OF MINUTES

A motion by Pete Karcher to adopt the meeting minutes of 2 February 2023 and workshop minutes of 23 February 2023 carried.

UNFINISHED BUSINESS

ORDINANCE #2023.003 - PUBLIC HEARING - A motion by Pete Karcher to open public hearing carried. A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2022.029
ADOPTION OF ORDINANCE # 2023.003

WHEREAS, said Ordinance entitled “An Ordinance of the Township of Liberty, County of Warren, State of New Jersey Amending and Supplementing Chapter 105 of the Code of the Township of Liberty Entitled *Zoning*” was passed on first reading on 2 February 2023; and

WHEREAS, the public hearing of said Ordinance has been held as advertised and is now closed,

BE IT RESOLVED By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled “An Ordinance of the Township of Liberty, County of Warren, State of New Jersey Amending and Supplementing Chapter 105 of the Code of the Township of Liberty Entitled *Zoning*” be passed on second reading and final adoption.

Vote: aye - Spangenberg
aye - Karcher
aye - Grover
absent - Rogers
absent - Inscho

Dan Grover,
Deputy Mayor

ORDINANCE #2023.004 - PUBLIC HEARING - A motion by Wayne Spangenberg to open public hearing carried. A motion by Wayne Spangenberg to adopt the following Resolution carried.

RESOLUTION #2022.030
ADOPTION OF ORDINANCE # 2023.004

WHEREAS, said Ordinance entitled “An Ordinance to Amend an Ordinance Known as Chapter 105 of the Code of the Township of Liberty, County of Warren, New Jersey” was passed on first reading on 5 January 2023; and

WHEREAS, the public hearing of said Ordinance has been held as advertised and is now closed,

BE IT RESOLVED By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled “An Ordinance to Amend an Ordinance Known as Chapter 105 of the Code of the Township of Liberty, County of Warren, New Jersey” be passed on second reading and final adoption.

Vote: aye - Grover
aye - Spangenberg
aye - Karcher
absent - Rogers
absent - Inscho

Dan Grover,
Deputy Mayor

NEW BUSINESS

ORDINANCE #2022.006 - A motion by Pete Karcher to introduce Ordinance #2023.006 on First Reading carried. Public Hearing and consideration of adoption are scheduled for 6 April 2023.

ORDINANCE #2023.006
CAPITAL ORDINANCE PROVIDING FOR VARIOUS IMPROVEMENTS IN THE TOWNSHIP OF LIBERTY, COUNTY OF WARREN, STATE OF NEW JERSEY APPROPRIATING THE AMOUNT OF \$15,000.00 FROM THE CAPITAL IMPROVEMENT FUND.

BE IT ORDAINED by the Township Committee of the Township of Liberty, in the County of Warren, State of New Jersey as follows:

Section 1. The Township of Liberty, in the County of Warren, New Jersey (the “Township”) hereby appropriates \$15,000.00, fully funded by the Capital Improvement Fund, for the acquisition of information technology and road equipment in the Township of Liberty.

Section 2. The capital budget of the Township is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency herewith and the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, is on file in the office of the Clerk and is available for public inspection.

Section 3. The ordinance shall take effect after final adoption and publication and otherwise as provided by law.

SELF EXAMINATION OF BUDGET

A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2023.031
SELF-EXAMINATION OF BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on 11 February 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Liberty has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township meets the necessary conditions to participate in the program for the 2011 budget year.

BE IT RESOLVED By the Township Committee of the Township of Liberty that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the Township Committee has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED That a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Vote: aye - Grover
 aye – Karcher
 aye - Spangenberg
 absent - Rogers
 absent - Inscho

 Dan Grover,
 Deputy Mayor

INTRODUCTION OF MUNICIPAL BUDGET 2023

A motion by Deputy Mayor Dan Grover to introduce the 2023 Municipal Budget carried. The budget will be published 9 March 2023 and scheduled for public hearing and considered of adoption on 6 April 2023.

SUMMER RECREATION FLYER

A motion by Wayne Spangenberg to adopt the 2023 Summer Recreation publication as presented, carried.

6500 CAB CHASSIS TRUCK BIDS

A motion by Dan Grover authorizing the publication of bid specifications for two 6500 Cab Chassis Trucks with Stainless Steel Dump bodies, with opening date of 23 March and consideration of award 23 March 2023 at the regularly scheduled workshop of the Liberty township Governing Body carried.

RESOLUTIONS

A motion by Wayne Spangenberg to adopt the following Resolution carried.

RESOLUTION #2023.032
APPLICATION FOR SPECIAL PERMIT FOR SOCIAL AFFAIR
MOUNTAIN LAKE FIRE COMPANY

WHEREAS, “Applications for Special Permit for Social Affair” has been filed by the Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823 for said the following social affair;

Comedy Night
29 April 2023, 6pm to 30 April 2023, 1:00 am

WHEREAS, the submitted application form is complete in all respects, and the State fee has been paid.

BE IT RESOLVED, that the Liberty Township Committee does hereby approve the following social affair for the Mountain Lake Fire Company located at 99 Tamarack Road, Belvidere, New Jersey;

Comedy Night
29 April 2023, 6pm to 30 April 2023, 1:00 am

to be held in the area delineated on the application form.

Vote: aye - Grover
aye - Spangenberg
aye - Karcher
absent - Rogers
absent - Inscho

Dan Grover,
Deputy Mayor

A motion by Pete Karcher to adopt the following Resolution carried.

RESOLUTION #2023.033
TAX LIEN REFUND

WHEREAS, the Tax Collector recommends to the Township Committee that the necessary administrative action be taken to authorize a refund to the following lienholder.

Block	Lot	Lien #	Name/Address	Lien Amount	Interest	Premium	Total Refund
11.01	42.05	22000001	Bala Partners, LLC P.O. Box 303 Pottersville NJ 07979	\$9,104.99	\$ 345.63	\$30,000.00	\$39,450.62

BE IT RESOLVED, By a majority of the members of the Township Committee of the Township of Liberty, County of Warren, State of New Jersey that the refund on the above list shall be returned to the parties designated.

Vote: aye - Grover
aye - Karcher
aye - Spangenberg
absent - Rogers
absent - Inscho

Dan Grover,
Deputy Mayor

A motion by Pete Karcher to adopt the following Resolution carried.

Resolution #2023.034
Payment of Bills

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$571,672.50.

Vote: aye - Karcher
aye - Grover
aye - Spangenberg
absent - Rogers
absent - Inscho

Dan Grover,
Deputy Mayor

PUBLIC COMMENT was opened at 7:38 pm.

John Zsilavetz – Mr. Zsilavetz questioned the lack of action/discussion on multiple agenda items.

Bob Ballou – Mr. Ballou thanked the municipality for investigating municipal and private responsibilities for lead paint inspections

Amy Peters – Ms. Peters inquired into status of tax lien sales; structure on State property and 164 Lakeside Drive West.

Lisa Thomas – Ms. Thomas asked what was the topic at the Saturday, 25 February 2023 LandUse Board meeting

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.
Meeting adjourned at 7:56 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 6 April 2023
